

SYLLABUS

CHAPTERWISE +1 TEST SERIES

Subject -1 Environmental Social And Government

TP No	Chapter No	Chapters Name
TP 1	CH-1,2	Conceptual Framework of Corporate Governance
		Legislative Framework of Corporate Governance
TP 2	CH-3,4	Board Processes through Secretarial Standards Board
		Effectiveness
TP 3	CH-5,6	Board Committees
		Corporate Policies and Disclosures
TP 4	CH-7,8	Accounting and Audit related issues, Rots and Vigil
		Mechanism
		Corporate Governance and Shareholders Right
TP 5	CH-9,10	Corporate Governance and Other Stakeholders
		Governance and Compliance Risk
TP 6	CH-11.12	Corporate Governance Forums
		Risk management
TP 7	CH-13,14	Internal Control
		Reporting
TP 8	CH-15,16,17	Ethics and Business
		CSR and Sustainability
		Anti-Corruption and Anti-Bribery Laws in India
		FULL SYLLABUS TEST



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Subject -2 Drafting pleadings & appearances

TP No	Chapter No	Chapters Name
TP 1	CH-1	Judicial and Administrative Framework and General Principles of Drafting and Relevant Substantive Rules
TP 2	CH-2	Secretarial Practice in Drafting Notice, Agenda and Minutes of Company's Meetings
TP 3	CH-3	Drafting and Conveyancing Relating to Various Deeds and Documents (I)
TP 4	CH-4	Drafting and Conveyancing Relating to Various Deeds and Documents (II)
TP 5	CH-5	Drafting and Conveyancing Relating to Various Deeds and Documents (III)
TP 6	CH-6	Drafting and Conveyancing Relating to Various Deeds and Documents (IV)
TP 7	CH-7	Drafting of Agreements under the Companies Act and Pleadings
TP 8	CH-8	Art of Writing Opinions and Appearances & Art of Advocacy Practical Exercises
		FULL SYLLABUS TEST



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Subject -3 Compliance Management Audit & Due Diligence

TP No	Chapter No	Chapters Name
TP 1	CH-1	Compliance Framework
		Concepts of Various Audit
TP 2	CH-2	Documentation & Maintenance of Records
		Audit Engagement
TP 3	CH-3	Signing and Certification
		Audit Principles and Technique
TP 4	CH-4	Legal Framework Governing Company Secretaries
		Audit Process and Documentation
TP 5	CH-5	Values, Ethics and Professional Conduct
		Forming an Opinion & Reporting
TP 6	CH-6	Secretarial Audit
		Non-Compliance, Penalties and Adjudications
TP 7	CH-7	Internal Audit & Performance Audit
		Reliefs and Remedies
TP 8	CH8	Peer Review and Quality Review
		Due Diligence
		FULL SYLLABUS TEST



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Subject -4 Strategic Mgt.and corporate funding

TP No	Chapter No	Chapters Name
TP 1	CH-1	Strategic Mgr. and its environment
TP 2	CH-2	Business Policy and Formulation of Functional Strategy
TP 3	CH-3	Strategy Analysis ,Planning and Competitive Positioning
TP 4	CH-4	Managing multi business firm analyzing strategic Edge
TP 5	CH-5	Sources of Corporate Finance and Raising of Funds from Equity, Foreign Funding Institutions
TP 6	CH-6	Real Estate & Infrastructure Investment Trust
TP 7	CH-7	Raising of Funds:Private funding, non fund based, Debts and Debentures
TP 8	CH-8	An overview on listing ans insurance of securities in IFSC, Project Evaluation
		FULL SYLLABUS TEST



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Subject -5 CORPORATE RESTRUCTURING, VALUATION AND

INSOLVENCY

TP No	Chapter No	Chapters Name
TP 1	CH-1,2,3	Types of Corporate Restructuring, Acquisition of
17/		Company/Business and Planning & Strategy
TP 2	CH-4,5,6	Process of M&A transactions, Documentation-Merger &
		Amalgamation
1		and Accounting in Corporate Restructuring: Concept and Accounting Treatment
TP 3	CH-7,8,9	Taxation & Stamp Duty aspects of Corporate Restructuring,
		Regulation of Combinations and Regulatory Approvals of Scheme
TP 4	CH-10,11	Fast Track Mergers and Cross Border Mergers
TP 5	CH-12,13	Overview of Business Valuation and Valuation of Business
	,	and Assets for Corporate Restructuring
TP 6	CH-14,15,16,17	Insolvency, Application for Corporate Insolvency Resolution
		Process, Role, Functions and Duties of IP/IRP/RP and Resolution Strategies
TP 7	CH-18,19,20,21	Convening and Conduct of Meetings of Committee of
		Creditors, Preparation & Approval of Resolution Plan,
		Prepackaged Insolvency Resolution Process, Cross Border Insolvency
TP 8	CH-22,23,24,25,26	Liquidation on or after failing of Resolution Plan, Voluntary
		Liquidation, Debt Recovery & SARFAESI, Winding-up by
		Tribunal under the Companies Act, 2013 and Strike Off and Restoration of Name of the Company and LLP
		FULL SYLLABUS TEST