

3+1 TEST SERIES

Subject -1: ENVIRONMENTAL SOCIAL AND GOVERNANCE

Part No	Chapter No	Chapters Name
Part 1	CH-1,2,3,4,5,6	Introduction to Strategic Management
		Analyzing the External and Internal Environment
		Business Policy and formulation of Functional Strategy
		Strategic Analysis and Planning
		Competitive Positioning
		Managing the Multi Business Firm and Analyzing
		strategic Edge
Part 2	CH-1,2,3,4	Sources-of Corporate Finance
	7	Raising of Funds from Equity
		Raising of Funds From Debts and Debentures
		Foreign Funding Institutions
Part 3	CH-1,2,3,4	Foreign Funding Institutions
		Foreign funding Instruments laws and procedures
		Project Evaluation
		FULL SYLLABUS TEST



Subject -2: Drafting pleadings & appearances

Part No	Chapter No	Chapters Name
Part 1	Chapter 1, 2 & 3	Judicial and Administrative Framework and General
		Principles of Drafting and Relevant Substantive Rules
		and Secretarial Practice in Drafting Notice, Agenda and
		Minutes of Company's Meetings
Part 2	Chapter 4, 5,6 & 7	Drafting and Conveyancing Relating to Various Deeds
		and Documents (I), (II), (III) and (IV)
Part 3	Chapter 8,9,10 & 11	Drafting of Agreements under the Companies Act and
		Pleadings
		Art of Writing Opinions and Appearances & Art of
		Advocacy Practical Exercises
		FULL SYLLABUS TEST

Series



Subject-3:COMPLIANCE MANAGEMENT AUDIT & DUE DILIGENCE

Part No	Chapter No	Chapters Name
Part 1	CH-1,2,3,4,5	Compliance Framework
		Documentation & Maintenance of Records
		Concepts of Various Audit
		Audit Engagement
		Values, Ethics and Professional Conduct
Part 2	CH-1,2,34,5,	Signing and Certification
		Legal Framework Governing Company Secretaries
		Audit Principles and Technique
		Audit Process and Documentation
		Forming an Opinion & Reporting
Part 3	CH-1,2,3,4,5,6	Non-Compliance, Penalties and Adjudications
		Reliefs and Remedies
		Secretarial Audit
		Internal Audit & Performance Audit
		Peer Review and Quality Review
		Due Diligence
		FULL SYLLABUS TEST



Subject 4:Strategic Management And Corporate Funding

Part No	Chapter No	Chapters Name
Part 1	CH-1,2,3,4,5,6	Introduction to Strategic Management
		Analyzing the External and Internal Environment
		Business Policy and formulation of Functional Strategy
		Strategic Analysis and Planning
		Competitive Positioning
		Managing the Multi Business Firm and Analyzing
		strategic Edge
Part 2	CH-1,2,3,4	Sources of Corporate Finance
		Raising of Funds from Equity
		Raising of Funds From Debts and Debentures
		Foreign Funding Institutions
Part 3	CH-1,2,3,4	Foreign Funding Institutions
		Foreign funding Instruments laws and procedures
		Role of Intermediaries in fund raising
		Project Evaluation
		FULL SYLLABUS TEST



Subject -5: CORPORATE RESTRUCTURING, VALUATION AND

INSOLVENCY

Part No	Chapter No	Chapters Name
Part 1	CH-1,9,	Types of Corporate Restructuring, Acquisition of Company/Business and Planning & Strategy, Process of M&A transactions, Documentation-Merger & Amalgamation and Accounting in Corporate Restructuring: Concept and Accounting Treatment, and Taxation & Stamp Duty aspects of Corporate Restructuring, Regulation of Combinations and Regulatory Approvals of Scheme
Part 2	CH-10,13	Fast Track Mergers and Cross Border Mergers and Overview of Business Valuation and Valuation of Business and Assets for Corporate Restructuring
Part 3	CH-14,26	Insolvency, Application for Corporate Insolvency Resolution Process, Role, Functions and Duties of IP/IRP/RP and Resolution Strategies, Convening and Conduct of Meetings of Committee of Creditors, Preparation & Approval of Resolution Plan, Prepackaged Insolvency Resolution Process, Cross Border Insolvency and Liquidation on or after failing of Resolution Plan, Voluntary Liquidation, Debt Recovery & SARFAESI, Winding-up by Tribunal under the Companies Act, 2013 and Strike Off and Restoration of Name of the Company and LLP
		FULL SYLLABUS TEST